

Accommodations Review Committee

2023/2024

Responsible VP or Department Head: Todd Sutherland

Committee Charge:

The Accommodations Review Committee (ARC) is charged with the oversight of services related to the reviewing of requests by students with disabilities to receive disability accommodations. The committee will review appropriate documentation submitted by students and make determinations regarding whether the requests made are for “reasonable accommodations” that should be afforded to the individual based upon the documentation. The committee may facilitate the routine processing of a request to the office of the Director of Career Services and/or designee and reserve the committee meetings to those decisions that are being appealed or for non-routine requests. The committee will be empowered to convene and make determinations regarding requests with any two members of the committee being present. ARC Committee members should be familiar with federal and state laws and university guidelines regarding disability issues and should make decisions consistent with best practices. The committee members will meet monthly and participate in interim meetings, as well as provide support to students with approved accommodations. This committee will advise and report through the Director of Career Services and to the Associate Vice President of Student Affairs.

Membership Selection Process: By appointment

Meeting Times: As scheduled by the chair

Position	Name
Chair - Staff Member Expires 08/31/2024	Dana Little Student Services
Faculty Member Expires 08/31/2024	Grace Townsend Foundation Science
Faculty Member Expires 08/31/2024	Timothy Ballingall Liberal Studies
Faculty Member Expires 08/31/2024	Katie Slatton Liberal Studies
Staff Member Expires 08/31/2024	Marishika ‘Mish’ Wright Residence Halls
Staff Member Expires 08/31/2024	Carrie Rowland Residence Halls
Faculty Member Expires 08/31/2024	Kelli Fertitta-Woods Maritime Business Administration
Staff Member Expires 08/31/2024	Kevin Guzman Student Services