

Undergraduate Academic Appeals Panel – 9

2023/2024

Responsible VP or Department Head: Donna Lang

Committee Charge:

The Galveston Undergraduate Academic Appeals Panel hears appeals involving suspensions or blocks for scholastic deficiency and disputes over a final course grade, except for a grade assigned by an instructor of a class partially or entirely on the basis of scholastic dishonesty. Appeals will be heard when the student alleges that an arbitrary, capricious, or prejudiced evaluation has occurred. Appeals regarding college requirements will not be heard. Questions and appeals involving scholastic dishonesty or violations of the TAMUG Honor Code will be directed to the Honor Council. For full information regarding scope and authority including protected classes, refer to TAMUG Student Rules, Part III: Student Grievance Procedures and specifically Rule 57 Undergraduate Academic Appeals Panel.

The determination whether to convene the TAMU or TAMUG UAAP will follow the faculty member that teaches the course or the reporting structure of the decision in question. For example, ENGL104 would route through the Galveston process. ENGR 111 taught in Galveston by the College of Engineering would route through TAMU. The same logic would apply for a student appealing a suspension decision. A student appealing a decision made by a Galveston academic department would route through the Galveston process. A student appealing a decision made by the College of Engineering (even if located in Galveston) would follow the TAMU process.

Membership Selection Process: By delegation from the Dept. Head to the GV AOC Dean

Meeting Times: As scheduled by the chair

The UAAP will consist of all Galveston Academic Department Heads, six (6) faculty members, and four (4) undergraduate students in order to convene a panel as needed consisting of three (3) faculty members and two (2) undergraduate students. The chair will be one of the Academic Department Heads not in direct oversight of either the student or the faculty member in the appeal process.

Academic Department Heads	Faculty	Undergraduate Students
Dr. Alok Verma	Lowell Boudreaux	1. Lauren Bothwell
Dr. Anna Armitage	Meri Davlasheridze	2. Abigail McKenna
Dr. Gpt. George Edenfield	Ryan Vechan	3. Lee Ochs
Dr. JoAnn DiGeorgio-Lutz	Darren Domsy	4. Jillian Sanchez
Dr. Kyeong Park	Gerard Coleman	5. Cameron Henderson
Dr. Melanie Moser	David Hala	

All members will be provided access to the UAAP training module in train-track and a secure Google drive with all panel materials. Panel members are recommended to take the training module upon appointment but are required to do so before reviewing an active case.

If the student does not resolve the conflict by informal processes as defined in the Student Rules, TAMUG Student Rules, Part III: Student Grievance Procedures, Rule 57 Undergraduate Academic Appeals Panel contains a link to the form to Request a Hearing. The submission goes to the TAMU Ombudsperson. The TAMU Ombudsperson coordinates with the TAMUG AOC Dean to implement the appeal process and convene the panel.

All materials will be maintained in the AOC Dean's Office, and all participants will review materials in that office. At the conclusion, materials will be kept in a secure Google drive maintained by the AOC Dean as specified by records retention policy.