

Sponsorship Form

Name of professional organization: _____

Will a state account be used to pay for this sponsorship?

What is the purpose of the sponsorship and the benefit this sponsorship provides to TAMUG and the department?

How does this expense relate to the purpose of the account used to pay for the sponsorship?

Has a detailed itemized and descriptive document been provided showing the specific items that will be paid for by our sponsorship?

What is the start and end date of the event TAMUG will be providing sponsorship at?

Verification of Organization Status (Local Funds Only)

All sources of TAMUG funds require that the State of Texas Ethics website has been reviewed for lobbyist activity. No source of funds can pay for the portion of the sponsorship that includes lobbyist activity (deduct that portion from the payment).

Whoever checked the State of Texas Ethics website needs to sign this statement:

I have checked the state of Texas ethic website <https://www.ethics.state.tx.us/search/lobby/LobbySimpleSearch.php> (Vendor Verify in SSO Menu) to see if the organization is listed. Please use the search "By Client Name" when searching on the name of the organization. If the organization is listed, the sponsorship payment is allowed on local funds only and the portion contributed to a lobbyist has been documented and deducted. It will be paid with personal funds or a non-TAMUG source of funds. State funds cannot be used at all for sponsorships.

Signature

Print Name

Date