

2022-2023 Field Trip Request Form

Name Of School:	
School Address:	
Number of Students:	
Number of Chaperones: <small>*Please designate if parent or teacher chaperones, please read information regarding chaperones on the next page</small>	
Age/Grade of Students:	
Lunch Request:	
Field Trip Program of Choice:	
3 Date Preferences:	
Arrival/Departure Times:	
Billing Contact Name: Contact Number: E-mail:	
Lead Chaperone Contact Name: Contact Number: E-mail:	
Anything your students are learning in the classroom that you would like highlighted or as a focus?	
Additional Comments or Accommodations.	

Additional Field Trip Information for Groups:

Group Size: Students will be divided into groups of 20-36 depending on the groups size. In the salt marsh students will be divided into group of 12-15 students.

Parent Chaperones with Schools: The number of parent chaperones may not exceed a reasonable number. A reasonable number includes 1-2 in each classroom. You must have a teacher assigned to each group. You may not leave a parent responsible for a student group. Please make sure parent chaperones adhere to the following rules.

- Parent Chaperones may not work remotely in the lobby.
- Take their personal children to other places on campus.
- Distract the class by interrupting the instructor or not prioritizing the student's learning experience.
- Parent Chaperones must turn their phones on silent and do not take phone calls during class.

*Remember programs are for the students. If you have many parents interested in attending, please remember that parents are not included as participants in student numbers. If you have a large number of parents joining, we will treat them as a participant and charge an additional fee per parent chaperone.

Chaperones: All Chaperones must be prepared for ALL activities wearing appropriate clothing. For the salt marsh specifically, if a group does not have a chaperone, they will not be entering the water.

Lunch: Students may pack a lunch and we can provide an outdoor space (weather permitting) or a classroom to have lunch. Uniform of the day is always a comfortable pair of lace-up tennis shoes that can take a trip into the salt marsh.

You may also request to eat in the on-campus dining hall, however you must make arrangements with Sea Camp at least 1 week prior to your field trip. The dining hall is buffet style and teachers are responsible for the behavior of the students. The cost for 2022 are as follows \$11.10 per person (with tax), 10.25 per person (without tax).

You may also order pizza for your students through our on-campus dining hall. Prices vary depending on type of pizza and drink order, however you must make arrangements with Sea Camp at least 1 week prior to your field trip.